

6 September 2020

NOTICE OF ANNUAL GENERAL MEETING OF GEYLANG EVANGELICAL FREE CHURCH LTD

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Church will be held on Sunday, 27 September 2020 at 11.00am by way of electronic means through Zoom Video Conferencing for the purpose of transacting the following matters:-

AGENDA

1. To receive and adopt the audited financial statements of the Church for the financial year that ended on 30 June 2020, together with the Independent Auditor's Report and the Church Council's Report.
2. To adopt the budget of the Church for the financial year 2020/2021 (from 1 July 2020 to 30 June 2021).
3. To re-appoint M/s Baker Tilly TFW LLP as auditors of the Church for the financial year 2020/2021 (from 1 July 2020 to 30 June 2021).
4. To elect the nominees of Elders and Deacons to the Church Council.
 - a. Daniel Chai Jian Shin (for Deacon)
 - b. Tony Bin Hee Din (for Elder)
5. Any other matters.

This notice has also been made available on the Geylang Evangelical Free Church website since 6 September 2020 and may be accessed at <https://geylangefc.org>.

The following AGM documents will be sent to members separately via email:

- AGM Notice
- Proxy Form
- Church Council Report
- Audited Financial Statements for the year ended 30 June 2020
- Budget & Explanatory Notes for the year ending 30 June 2021
- Zoom particulars for accessing the AGM

However, if you would like a hardcopy of the above documents via post, please submit a request at the following link: <https://forms.gle/eMF9t3BQaH9zTM297>.

Important Notes

In light of the COVID-19 situation and pursuant to the relevant order under the COVID-19 (Temporary Measures) Act 2020, the following arrangements will be adopted for the Annual General Meeting:

- (a) A member will not be able to attend the Annual General Meeting in person. A member may only attend the Annual General Meeting by observing and listening to the proceedings of the meeting by electronic means.
- (b) A member shall submit questions to the Church via email to **agm2020@geylangefc.org**. The questions must reach the email address before **12 noon on Friday, 18 Sep 2020**.
- (c) All substantial and relevant questions will be addressed by the Council prior to, or at, the Annual General Meeting. If the Council opines that there are question(s) that concern a matter that may be required to put to a vote, these will be addressed by the Council and made available to all members before the closing date for the lodgment of proxy forms.
- (d) A member may only vote by appointing the Chairman of the Annual General Meeting as the member's proxy to vote at the meeting by depositing with Geylang Evangelical Free Church Ltd an instrument of appointment (also known as "the proxy form") by **hand** to the mailbox of Geylang Evangelical Free Church Ltd situated on the ground floor at 10, Lorong 27A Geylang, Singapore 388107 or by **post to 10 Lorong 27A Geylang, #04-01, Singapore 388107**, or by **electronic mail to agm2020@geylangefc.org**. Please note that the Chairman of the Annual General Meeting will be Elder Chiang Kiam Siong, Vice-Chairman of the Council.
- (e) The completed proxy form must reach the abovementioned address at least 48 hours before the time fixed for the AGM, i.e. **by 11 am on Friday 25 Sep 2020**. A copy of the proxy form was attached separately in the AGM Documents sent to you earlier. In appointing the Chairman of the meeting as a proxy, a member must give specific instructions with regards to voting, or abstentions from voting, in the form of proxy, failing which the appointment may be treated as invalid.
- (f) Nominees to the Church Council has to be elected by at least one-third of the members residing in Singapore.

Regards,
Starsky Lim
Honorary Secretary